



# MALMESBURY TOWN COUNCIL

Minutes of the **Extraordinary Policy and Resources** Committee Meeting  
Held in Malmesbury Town Hall on **Thursday 7<sup>th</sup> August 2025**

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**Present;** Cllrs S D'Arcy, O Wallis, I Wallis, K Drake & R Hastings.

**Also present:** Claire Mann, Town Clerk

**PR/25/71 To receive Declarations of Interest**

None received.

**PR/25/72 To receive apologies**

Apologies received from Cllrs James & Exton.

**PR/25/73 Public participation in respect of items included in this agenda**

None received.

**PR/25/74 To consider recruitment of additional Caretaker.**

Cllr D'Arcy outlined the current situation and hours worked by both Caretakers, including averages and time worked over contracted hours.

Following discussion it was agreed to advertise for an additional Caretaker, contracted to work 21 hours per month. There is no additional budgetary consideration required as the additional hours are currently worked by existing Caretakers.

The meeting was closed at 7.05pm